



**Application form for Planners**

*Please complete all sections*

**Date:**

Full Name: .....

Home Address: .....

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Email Address: .....

Phone 1 .....

Phone 2 .....

**Education:**

What secondary schools have you attended and qualifications gained?

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Since school, what courses have you attended, where studied and qualifications gained?

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**Work history & skills**

What building or construction related experience do you have? (use a separate sheet if you wish or include this in a cover letter.)

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What report writing experience do you have? ( Use a separate sheet if you wish or include this information in a cover letter).

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Please attach a sample of your work. All samples will be treated as strictly confidential.

Are you currently employed? Yes/No

Who is your current or most recent employer?

.....From - to.....

Position held? .....

Reason for leaving?.....

Before that? Employer.....

From - to .....

Position held? .....

Reason for leaving?.....

Before that? Employer.....

From - to .....

Position held? .....

Reason for leaving?.....

Have you ever been dismissed from any job?, please give details: Use a separate page if necessary.

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**Other Information:**

Have you been convicted of a criminal offence in the past seven years? Y/N

Have you ever been dealt with by diversion or had an official warning by the police in the past seven years? Y/N

Please give details if you have answered yes to either of the above:

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.....

Will you agree to us reviewing your police records? Yes/No

Are you entitled to work in New Zealand? Yes/No

How many hours a week can you work if required under normal conditions?

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What other commitments do you have that will impact on your ability to take on work? Provide this information in a cover letter if you prefer.

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Do you have a full New Zealand driver's license? Yes/No

What vehicle would you use to carry out site visits? Make, model, age.

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Do you have an adequate setup to allow you work efficiently from home?  
Yes/No

Signed.....

Date.....